

# Request for Informal Review and Proposed Valuation Agreement

Muscatine County Assessor 414 E 3rd St. Suite 202  
Muscatine, IA 52761  
563-263-7061

## 441.30 Informal assessment review period — recommendation.

1. Any property owner or aggrieved taxpayer who is dissatisfied with the owner's or taxpayer's assessment may contact the assessor by telephone or in writing by paper or electronic medium on or after April 2, to and including April 25, of the year of the assessment to inquire about the specifics and accuracy of the assessment. Such an inquiry may also include a request for an informal review of the assessment by the assessor under one or more of the grounds for protest authorized under [section 441.37](#) for the same assessment year.

2. In response to an inquiry under [subsection 1](#), if the assessor, following an informal review, determines that the assessment was incorrect under one or more of the grounds for protest authorized under [section 441.37](#) for the same assessment year, the assessor may, on or before April 25, recommend that the property owner or aggrieved taxpayer file a protest with the local board of review and may file a recommendation with the local board of review related to the informal review, or may enter into a signed written agreement with the property owner or aggrieved taxpayer authorizing the assessor to correct or modify the assessment according to the agreement of the parties.

Property Owner/Agent

Phone Number  Email

Owner Address

City  State  Zip Code

Address of Property to Review

Parcel Number

Reason for Review (Chose at least one)

<input type="checkbox"/> The property is not equitably assessed in tax district	<input type="checkbox"/> There is an error in the assessment.
<input type="checkbox"/> The property is assessed for more than allowed by law.	<input type="checkbox"/> There is fraud or misconduct in assessment.
<input type="checkbox"/> The property is not assessable, exempt, or misclassified.	

Comments (attach document if required)

On-site inspection requested:  Yes  No      Owner provided copy of property card  Yes  No

Owner/Agent Signature       Assessor's Office Representative

Date       Date Received

Inspected Property:  No  Interior & Exterior Inspection  Exterior Only      Date

Recommendation by Assessor or Staff <input type="text"/>	Original Valuation:	Proposed Valuation:
	Land <input type="text"/>	Land <input type="text"/>
	Commercial Land <input type="text"/>	Commercial Land <input type="text"/>
	Improvements <input type="text"/>	Improvements <input type="text"/>
	Dwelling <input type="text"/>	Dwelling <input type="text"/>
	Total Appraised <input type="text"/>	Total Appraised <input type="text"/>

Proposed Valuation Accepted  
 Proposed Valuation Rejected

Notified Owner of Recommendation  
 Email  Telephone  USPS  In Person

Owner or Agent's Signature

Date

Assessor's Office Representative

Date

**If the proposed valuation is rejected by the property owner, the property owner or agent must file an appeal with the Board of Review between April 2 and April 30th at the Assessor's Office in order to preserve the right to appeal the original valuation or classification of the property indicated above.**